

DOWNTOWN SF

PARTNERSHIP

SPECIAL BOARD OF DIRECTORS MEETING AGENDA

April 15, 2024, at 1:30 pm – 2:00 pm

Location: Russ Building, 235 Montgomery Street, 7th Floor Conference Room

Board of Directors: Bill Whitfield (President), Glenn Good (Vice President), Kristie Arevalo (Secretary), Chris Trotier (Treasurer), Christine Mann (Immediate Past President), Cassandra Costello, John Dunlap, Michelle Funkhouser, Alex Kaplan, Peter Quartaroli, Alexander Quinn, Diana Rosenblatt, Peter Scott, Kristian Weeks

Staff: Robbie Silver (Executive Director), Claude Imbault (Deputy Director), De'Ante Bernstine (Director of Operations), Hannah Kiburz (Administration Manager)

Our Mission: We lead the way in building a thriving downtown where business gets done, people feel welcome, come to explore, and make memories.

Our Vision: Downtown San Francisco is The City's economic powerhouse and historic core, continually redefining what makes our city vibrant, resilient, and welcoming.

Our Values: Collaborative, Entrepreneurial, Impactful, Celebratory

AGENDA

Opening Items – 5 min – Bill Whitfield

1. Call to order, roll call and introductions
2. **Public Comment:** Any member of the public may address the Board concerning any item not on the Board's agenda.
3. Approval of Minutes
 - a. **Motion:** To approve the March 26, 2024, Board meeting minutes.

Operational Services RFP Report – 20 min – Claude Imbault and De'Ante Bernstine

4. **Discussion:** RFP Process for Operational Services and Selection of Service Provider
 - a. Approval to proceed with Operational Services Contracting
 - i. **Motion:** To authorize the Executive Director to enter a contract with the preferred service provider for cleaning and safety services, with a maximum value not to exceed \$1,900,000.00 per year for an initial 2-year term and the option for three 1-year extensions, commencing on July 1, 2024.

- ii. **Motion:** *To authorize the Executive Director to select a service provider for District power washing, with a maximum contract value not to exceed \$200,000.00 per year for an initial 2-year term, commencing July 1, 2024.*

Closing – 3:30 pm

5. The next Board of Directors meeting is scheduled for May 28, 2024, at 2:00 pm in the Russ Building's 7th Floor Conference Room.
 6. Adjournment
 - a. **Motion:** *To adjourn the Board meeting.*
-

BROWN ACT: Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting and at least 24 hours prior to a special meeting. No permanent location for meetings has been set at this time. Action may not be taken on items not identified as such and posted on the agenda. Public comments will be taken on each action item on the agenda. If you have a disability and require special assistance to participate in the meeting, please call (415) 634-2251 or email Robbie Silver at rsilver@downtownsf.org at least 24 hours prior to the meeting.