

DOWNTOWN SF

PARTNERSHIP

BOARD OF DIRECTORS MEETING AGENDA

March 26, 2024, at 2:00 pm – 3:30 pm

Location: Russ Building, 235 Montgomery Street, 7th Floor Conference Room

Board of Directors: Bill Whitfield (President), Glenn Good (Vice President), Kristie Arevalo (Secretary), Chris Trotier (Treasurer), Christine Mann (Immediate Past President), Cassandra Costello, John Dunlap, Michelle Funkhouser, Alex Kaplan, Peter Quartaroli, Alexander Quinn, Diana Rosenblatt, Peter Scott, Kristian Weeks

Staff: Robbie Silver (Executive Director), Claude Imbault (Deputy Director), Melissa Buckminster (Director of MarCom), De'Ante Bernstine (Director of Operations), Hannah Kiburz (Administration Manager), Denise Barnhart (Events & Activations Manager), Lilian Mar (Digital Marketing Specialist), Jenny Starkey (Consultant)

Our Mission: We lead the way in building a thriving downtown where business gets done, people feel welcome, come to explore, and make memories.

Our Vision: Downtown San Francisco is The City's economic powerhouse and historic core, continually redefining what makes our city vibrant, resilient, and welcoming.

Our Values: Collaborative, Entrepreneurial, Impactful, Celebratory

AGENDA

On behalf of the Board President, Glenn Good will preside over the meeting.

Opening Items – 10 min (2:00 pm – 2:10 pm) – Glenn Good

1. Call to order, roll call and introductions
 - a. *On behalf of the Board President, Glenn Good will preside over the meeting.*
2. **Public Comment:** Any member of the public may address the Board concerning any item not on the Board's agenda.
3. Approval of Minutes
 - a. **Motion:** *To approve the January 23, 2024, Board meeting minutes.*

Committee Reports – 10 min (2:10 pm – 2:20 pm)

4. Finance Committee – Chris Trotier
 - a. **Presentation:** January & February 2024 Budget Summary
 - i. **Motion:** *To approve the January & February 2024 Financial Statements.*

Presentations and Discussions – 70 min (2:20 pm – 3:30 pm)

5. **Presentation:** Strategic Plan Midpoint Update – Jenny Starkey (2:20 pm – 2:55 pm)
6. **Presentation:** Cleaning and Safety RFP Update – Claude Imbault (2:55 pm – 3:30 pm)

Closing – 3:30 pm

7. The next Board of Directors meeting is scheduled for May 28, 2024, at 2:00 pm in the Russ Building's 7th Floor Conference Room.
8. Adjournment
 - a. **Motion:** *To adjourn the Board meeting.*

BROWN ACT: Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting and at least 24 hours prior to a special meeting. No permanent location for meetings has been set at this time. Action may not be taken on items not identified as such and posted on the agenda. Public comments will be taken on each action item on the agenda. If you have a disability and require special assistance to participate in the meeting, please call (415) 634-2251 or email Robbie Silver at rsilver@downtownsf.org at least 24 hours prior to the meeting.

